MY REMINDERS FOR WORKING WITH MY STUDENTS AND FAMILIES AND ENGAGING THEM IN THE PROCESS

TRANSITION FOCUSED QUESTIONS

- Did you explain to the students and family the difference between entitlement vs eligibility?
- Did you talk about the soft skills that the child may be learning at home and/or school?

FUTURE PLANNING QUESTIONS

- Did you connect the students with services outside of school which they may be eligible to receive services?
- Did you encourage students and families to go on tours or meet with adult providers?

BASIC MEETING QUESTIONS

- Did you explain Special Education?
- If the family does not understand Special Education have you refer them to your local parent center?
- Did you help the family to understand the Procedural Safeguards (the rules in Federal Law that protect the parents)?
- Did you seek out the students's and family's input at the meeting?
- Did you encourage the student to actively participate in the meeting?
- Did you ask for (or give them a chance) to share their opinion about how well special education services are meeting their child's needs?
- Did you provide the family with reports on the child's progress on IEP Goals?
- Did you give the family choices with regard to services that address the students's needs?

ENGAGING QUESTIONS

- Did you offer the family a variety of ways to communicate with the child's educators?
- Did you respect their cultural heritage?
- Was written information provided in an understandable way, to help families clarify what was discussed at the meeting?
- Did you help the student and family understand the roles of the people who work with him/her?
- Did you ask the students and families about their fears as they are transitioning into the adult world?
- Are you available to meet with families after school? Evening? At separate locations? For their ability to participate in a meeting?